

Changes to Proposal Checklist for

With respect to the Proposal Checklist provided on page 2-5 of the “**GUIDEBOOK FOR PROPOSERS RESPONDING TO A NASA RESEARCH ANNOUNCEMENT (NRA) OR COOPERATIVE AGREEMENT NOTICE (CAN)- Edition: MAY 2014**” (<http://www.hq.nasa.gov/office/procurement/nraguidebook/>), the following changes have been made for:

1. The page length for the Scientific/Technical section of the proposal is 18 pages, and includes all illustrations, tables, and figures, where each "n-page" fold-out counts as n-pages and each side of a sheet containing text or an illustration counts as a page.
2. The Scientific/Technical section of the proposal should not include a general plan of work or a data-sharing plan, because the NRA calls for a separate, detailed Management section (4.3 Required Plans and Statements) that includes a Project Management Plan (section of the NRA 4.3.1) and a Data Management Plan (section 4.3.3 of the NRA).
3. As part of the Management section called for in **ROSES-14, Task A.4 – Terrestrial Ecology** (section 4.3), each proposal must contain a Project Management Plan, a Resource Needs and Utilization Plan, a Data Management Plan, a Training and Communications Plan, a Stakeholder Engagement and Interactions Plan, and Statement of Team Member Commitment.
4. Those interesting in applying for the ABoVE Science Lead should submit an ABoVE Science Lead Plan, as discussed in section 4.3.7 of **ROSES14, Task A.4 – Terrestrial Ecology**.
5. In support of the summary of Summary of Institutional Collaboration(s) provided in the Management section called for in Section 4.3.1.2 of **ROSES14, Task A.4 – Terrestrial Ecology**, letters of commitment from each collaborating institution documenting their role in and specific contributions to the investigation should be included in an appendix to the proposal.
6. Since the Management section of the proposal includes a Project Management Plan and Resource Needs and Utilization Plan, a Summary of Planned Personal section and a Facilities and Equipment section are not needed as part of the Budget Justification.